SCHOOL OF MEDICINE
GUIDELINES FOR APPOINTMENT AND PROMOTIONS OF CLINICAL
VOLUNTARY FACULTY

PREAMBLE

Appointment to the professorial ranks of the voluntary faculty should be based on a willingness to serve in the programs of the School of Medicine and the academic requisite to participate, as mutually agreed upon, in teaching, service, and/or scholarly activities as they relate to the School of Medicine.

Promotional factors which are evaluated by the Executive Committee of the Faculty Senate of the School of Medicine for each voluntary faculty member are as follows:

Quality of Performance X Extent of Participation X Length of Service

These factors thus place emphasis on a long-term, continuing commitment by the voluntary faculty member.

Requests for initial appointment of voluntary faculty shall be accompanied by letters of recommendation from external sources.

INSTRUCTOR

This appointment is made on the basis of evidence of academic potential and expressed interest in participation in an academic career. It implies no long-term commitment by the School of Medicine to the individual. Appointment should be made with consideration of the following minimum qualifications:

1. Degree of Ph.D., M.D., D.O., D.V.M., graduate level degree or equivalent.

2. If M.D. - Candidate has completed training in his/her specialty to the satisfaction of the chairperson. If Ph.D. - thesis completed and submitted for publication. Graduate thesis to be submitted to the committee.

3. Under unusual circumstances consideration may be given to waiving the requirements for a graduate degree.

ASSISTANT PROFESSOR

1. Evidence of serious commitment to teaching of service as they relate to the School of Medicine.

2. High quality professional training and experience as evidenced by professional degree and board certification where appropriate.
ASSOCIATE PROFESSOR

1. In all but exceptional instances, a minimum of 7 years at the rank of Assistant Professor.

2. Significant teaching or service responsibilities.

3. Participation in community activities at the local and State level in the faculty member’s field or professional area.

PROFESSOR

1. In all but exceptional instances, a minimum of 10 years at the rank of Associate Professor.

2. Exceptional teaching and service commitments.

3. Participation in community activities and a national reputation of excellence within the faculty member’s discipline and professional societies.

4. Demonstrated scholarly activity