

ULLIANCE HUMAN EFFECTIVENESS TRAINING

Harassment Awareness - Employees

Maintaining a safe and productive workplace is a legal responsibility of employers. Employees need accurate and practical information to identify, prevent and report forms of workplace harassment. Recent court decisions, guidelines and state laws make it essential for employer to provide harassment training. Raise awareness among your employees about harassment in the workplace through this informative seminar.

Harassment Awareness

- Check your existing knowledge of harassment in the workplace

Review of Current Harassment Legislation

- Civil Rights Act of 1964
- Americans with Disabilities Act
- State specific laws

Defining Harassment

- Explanation of EEOC guidelines
- Types of harassment: quid pro quo and hostile work environment

In the Workplace

- Raising our level of sensitivity
- What to expect during an investigation
- Identifying and avoiding risky behaviors
- Consequences for harassment and review of company policy

Dealing with Harassment

- Steps to take if you feel you are a victim of harassment
- Responding to accusations of harassment

